

DETROIT LAKES CITY COUNCIL  
**REGULAR MEETING AGENDA**  
TUESDAY, JUNE 8, 2010

The items on my desk as of Thursday, June 3, 2010, to be presented for discussion and action at the regular meeting of the City Council on Tuesday, June 8, 2010, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

**1. Pledge of Allegiance**

2. Approval of the minutes of the regular City Council Meeting held May 11, 2010, copies of which are enclosed herewith

**3. Consent Agenda**

All items with an asterisk (\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

**4. Public Hearings**

- A. Hearing on the proposed vacation of a portion of road right-of-way in Curfman Beach/Shorewood Drive
- 1) Consideration to a resolution vacating a portion of road right-of-way in Curfman Beach (Resolution and map enclosed)
- B. Hearing on the proposed vacation of a portion of McKinley Avenue and Holmes Street/Central Market
- 1) Consideration to a resolution vacating a portion of McKinley Avenue and Holmes Street (Resolution and map enclosed)
- C. Public hearing on the proposed improvement of curb, gutter, concrete driveways and concrete walks for 2010
- 1) Consideration to a resolution ordering the improvement of curb, gutter, concrete driveways and concrete walk for 2010 (Resolution enclosed)
- D. Public hearing for the purpose of abatement of a nuisance created by an inoperable/unlicensed white Ford truck at 1110 Linden Lane

- 1) Authorization to abate the nuisance at 1110 Linden Lane
- E. Public hearing for the purpose of abatement of a nuisance created by an inoperable/unlicensed red Ford Escort at 1519 Gary Avenue
  - 1) Authorization to abate the nuisance at 1519 Gary Avenue
- F. Public hearing for the purpose of abatement of a nuisance created by unlicensed/inoperable vehicles (Mazda, Alfa Romero, Chevy Nova and Ford Bronco) at 202 West Grant
  - 1) Authorization to abate the nuisance at 202 West Grant
- G. Public hearing for the purpose of abatement of a nuisance created by an inoperable/unlicensed yellow Ford truck at 1142 Hawk Street
  - 1) Authorization to abate the nuisance at 1142 Hawk Street
5. Elizabeth Wefel from the Coalition of Greater Minnesota Cities will be present to give an update of the Legislative Session
6. **Community Development Committee** (Aune, Anderson, Tucker, Zeman/Meets 06/03/10 at 4:00 P.M.)
  - A. Consideration to an impervious surface variance for 34.3 percent lot coverage to allow construction of a 40 square foot bathroom addition to a home at 1317 Summit Avenue (Planning Commission recommendations enclosed)
  - B. Consideration to an amendment to the Zoning Ordinance to allow day cares/preschools as a conditional use in the "I-1" and "I-2" Industrial District (Planning Commission recommendations enclosed)
  - C. Consideration to a 10' front yard setback instead of the required 30' setback to allow construction of a 24' x 36' garage at 1728 East Shore Drive (Planning Commission recommendations enclosed)
  - D. Consideration to a variance to allow a 5'6" rear yard setback to allow construction of a commercial building at 303 Frazee Street (Planning Commission recommendations enclosed)
  - E. Consideration to a resolution approving the appraisal for the underlying value of the Highway 10 right-of-way turnback property (Resolution enclosed)
  - F. Consideration to a resolution designating a Recovery Zone within the City of Detroit Lakes (Resolution and map enclosed)

- G. Consideration to allowing a temporary tent from July 4, 2010, through August 7, 2010, at 402 West Lake Drive/Zorbaz
  - H. \*\*Sixty-seven applications for building permits have been received in the estimated construction value of \$8,853,225.59 (Reports enclosed)
7. **Public Works Committee** (Heltemes, Anderson, Imholte, Marks Erickson/Meets 06/07/10, at 3:00 P.M.)
- A. Consideration to approving the plans and specifications for storm sewer and paving improvements for the alley behind MeritCare Clinic, 1245 Washington Avenue (Resolution enclosed)
  - B. Consideration to issuing a permit to have more than two dogs/cats for 2010 allowing Brett and Heather Bridgeman to have three dogs at 1873 Hickory Lane, pursuant to their application, licensing the dogs and a \$20.00 fee
  - C. Consideration to accepted a quote for outdoor skating rink hockey board at Peoples Park (Quotes and recommendation enclosed)
  - D. \*\*Authorization for the Chamber of Commerce to use the area in front of the Freeman Arena and the second arena for shuttle bus service parking for WE Fest, to use People's Park for overflow parking and to block off ten parking spaces on the east side of Washington Avenue in front of Norby's Department Store for a bus drop-off/pick-up point downtown for August 5-7, 2010 (Letter enclosed)
  - E. \*\*Consideration to the issuance of a private dock license to Bonnie Helm , 716 West Lake Drive for 2010
  - F. \*\*Enclosed is a report on the City's Arbor Day Celebration
  - G. \*\*June Project Status Report from the City Engineer (Enclosed)
  - H. \*\*May's Animal Control Report
8. **Finance Committee** (Imholte, Heltemes, Tollefson, Tucker/Meets on 06/08/10 at 3:30 P.M.)
- A. Approval of the audited 2010 Financial Statement (Information will be handed out at Finance Committee Meeting)
  - B. Pursuant to City Charter, Chapter 6, Section 6.04, the Mayor shall appoint a Budget Committee

- C. **\*\*Consideration to accepting the work and authorizing the final payment to Feldt Plumbing LP, in the amount of \$35,133.00, for the Lift Station Replacement on Willow Street (Information enclosed)**
  - D. **\*\*Acceptance of the Trial Balance (Enclosed)**
  - E. **\*\*Approval of payment of claims**
9. **Public Safety Committee (Tollefson, Aune, Sukke, Zeman/Meets on 06/07/10 at 4:30 P.M.)**
- A. **Consideration to the first reading of an ordinance amending and revising Chapter 604 of the City Code entitled "Transient Merchants" Peddlers, Hawkers, Solicitors" to provide a criminal penalty for violations (Memo and ordinance enclosed)**
  - B. **Consideration to the request of Bar Hopper LLC to amend City ordinances to allow open containers and consumption on a pedal driven vehicle pursuant to M.S. 169.A.35, Subd. 6 (a) (2) (Information enclosed)**
  - C. **Consideration to the issuance of permits to exceed the noise limits in the City for The Lodge on the Lake on June 18, 2010 and September 3, 2010 (Applications enclosed)**
  - D. **\*\*Consideration to authorizing seven firefighter to attend the State Fire Convention June 10-12, 2010, in Grand Rapids, Minnesota**
  - E. **\*\*Approval to the issuance of a fireworks permit for Matt Winskowski allowing him to sell fireworks 303 Frazee Street (former Sinclair Building) for 2010, pursuant to his application and \$350.00 fee**
  - F. **\*\*Approval to the issuance of a Display of Fireworks License for the Detroit Lakes Regional Chamber of Commerce for th 4<sup>th</sup> of July Fireworks Display**
  - G. **\*\*Approval to a permit for Mike Checkalski dba Nightstorm to conduct dances in the Pavilion July 3-4, 2010, pursuant to the Police Chief's recommendation for approval**
  - H. **\*\*Chief of Police Report for May, 2010 (Report enclosed)**
  - I. **\*\*Acceptance of the Fire Chief's Report**
  - J. **\*\*Acceptance of the parking violations report showing that parking violations amounted to \$40.00 for the month of May, 2010**

K. \*\*The City has received \$7,205.83 that was collected by the Becker County Court Administrator for April, 2010

**10. Liquor/Gambling Control Committee** (Tucker, Heltemes, Marks Erickson, Sukke/  
Meets on 06/08/10 at 4:30 P.M.)

- A. Consideration to the first reading of an ordinance enabling people to have dogs in outdoor serving areas of local restaurants (Email, sample ordinances enclosed)
- B. Consideration to the request of the Velde/Kroger Wedding Party to permit guests to consume liquor outside on the lawn and on the beach by the Pavilion the evening of August 14, 2010 (Letter enclosed)
- C. \*\*Approval to the issuance of permits to consume alcoholic beverages at the Pavilion for the Sundby Wedding guests on September 25, 2010, and Baukol Groom's Dinner on June 11, 2010
- D. \*\*Liquor Store Manager's Report (Enclosed)

**11. City Clerk's Items**

- A. Consideration to a resolution appointing a Privacy Official and assigning duties pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Resolution and policy enclosed)
- B. \*\*Approval to the issuance of cigarette licenses, for one year, for Book World, 815 Washington Avenue and Casey's General Store #2219, 104 Roosevelt Avenue

**12. Mayor's Agenda Items**

- A. The Mayor may be calling for a Special Council Meeting to discuss the referendum for the 1% Food and Beverage Sales Tax and receive the report and recommendation from the McComb Group regarding the Municipal Liquor Store facility needs
- B. Becker County will host a training session for member of the local board's of appeal and equalization on July 21, 2010, from 9:00 A.M. – 12:00 P.M. at the Becker County Courthouse (Letter enclosed)
- C. It will be necessary for the Mayor to make appointments to the Community Strategies Committee
- D. The terms of Mary Beth Gilsdorf, Greg Hildenbrand and Dennis Winskowski on the Development Authority will expire August 5, 2010 (Mary Beth Gilsdorf and

Dennis Winskowski have served one term and Greg Hildenbrand has served two terms)

- E. The terms of Sally Oja and Julie Sanders on the Detroit Lakes Library Board will expire August 31, 2010 (They have both served three three-year terms and are not eligible for reappointment)

**13. Items Not on the Agenda**

- A. City Administrator
- B. Citizens
- C. Council Members

**14. Information and Announcements**

- A. Joint City/County/School District/Chamber Meeting July 13, 2010
- B. 2010 League of Minnesota Cities Conference and Marketplace in St. Cloud, June 23-25, 2010
- C. August City Council has been scheduled for Wednesday, August 11, 2010, due to the Primary Election

Sincerely,

/s/ **ROBERT LOUISEAU**

Robert Louiseau  
City Administrator

RL/lmk  
Encs.